



SAFETY STAND-DOWN/ TOOLBOX TALK



- Must be conducted on all jobsites on the first day of returning to work, and weekly thereafter, to explain the protective measures in place for all workers.
- Meetings are limited to less than 10 people, and everyone must always maintain six-foot spacing.
- Attendance will be communicated verbally, and the trainer will sign in each attendee.

TEMPLATE:

Welcome! We are thankful to have you here and to be back to work building.

_____ takes the health and safety of our employees very seriously. With the spread of the coronavirus, or "COVID-19," we all must remain vigilant in mitigating risk.

In order to be safe and maintain operations, we wanted to remind everyone on the jobsite of several things:

- You must practice social distancing at all times. Stay six feet away from other individuals, no exceptions. If you can't stay six feet apart to safely complete the work, then you must stop.
- It is critical that everyone wear the appropriate personal protective equipment (PPE) at all times. This means masks, eye protection, gloves, in accordance and as required by the Washington Department of Health guidelines and Washington Department of Labor and Industries (L&I) safety rules and dictated by the task you are working on. Quickly:
 - Face masks must be worn at all times on jobsite.
 - Eye protection must be worn at all times on jobsite.
 - Gloves must be worn at all times on the jobsite. The type of glove worn should be appropriate to the task. If gloves are not typically required for the task, then any type of glove is acceptable, including latex gloves.
- Breaks and mealtimes must be staggered and groups cannot form. Six feet of separation must be maintained at all times on the jobsite. Because masks must be worn by all persons at all times on the jobsite, we recommend that meals not be eaten on the jobsite.
- Do not share food, beverages, or PPE.
- Avoid sharing tools whenever possible. If tools must be shared, we will provide alcohol-based wipes to disinfect shared tools before and after use.
- Workers are discouraged from ridesharing.

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- When the jobsite is an occupied home, the work site needs to be sanitized upon arrival, throughout the workday, and immediately before departure. You should ask other occupants to keep a personal distance of 10 feet at a minimum.
- Frequently wash your hands with soap and water for at least 20 seconds.
- Avoid touching your eyes, nose, or mouth.
- Cover coughs and sneezes.
- Avoid contact with people who are sick
- Familiarize yourselves with the symptoms of COVID-19:
 - Coughing
 - Shortness of breath or difficulty breathing
 - Or at least two of these symptoms:
 - Fever
 - Chills
 - Repeated shaking with chills
 - Muscle pain
 - Headache
 - Sore throat
 - New loss of taste or smell
- Everyone will need to have their temperature taken daily. We don't need to record it but if you have a fever of 100.4°F or higher you may not work. **Note: the protocols on temperature are still in the works. The MBAKS COVID-19 site will be updated with the latest information. You might need to take everyone's temperature in the morning, or it might be possible for workers to take it from home. Again, check mbakscovid19.org for the latest details on this.**
- Everyone will need to pass a verbal health screening each morning. The list of questions is found in the Plan on page five (Version 2 or later) or Exhibit B for those who downloaded and filled out the first version of the Plan. If you develop a fever and symptoms of respiratory illness, such as cough or shortness of breath, **DO NOT GO TO WORK**. Call your healthcare provider right away and notify your supervisor. Likewise, contact your healthcare provider if you come in contact with someone showing these symptoms.
- If you have any questions, talk to our COVID-19 Site Supervisor _____.
Any worker who does not believe they are safe to work are allowed to remove themselves from the jobsite. _____ has put the following protective measures in place for all workers:
 - PPE is being provided by the Company for your safety.
 - **Verbally specify to everyone onsite where one of the following can be accessed:** Soap and running water or portable washing stations.

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- Please leave your workstations to wash your hands regularly before and after:
 - Going to the bathroom
 - Eating
 - Coughing
 - Sneezing
 - Blowing your nose
 - When running water is not available, alcohol-based hand sanitizers with greater than 60% ethanol or 70% isopropanol can also be used but are not a replacement for the water requirement.
 - You'll observe we posted required hygienic practices on this jobsite as a reminder.
 - Disinfectants are available and cleaning supplies will be frequently replenished.
 - Tissues and trash cans are provided on this jobsite.
 - Frequent cleaning and disinfecting of high-touch surfaces such as any shared tools, machines, vehicles and other equipment, handrails, doorknobs, and portable toilets will be taking place.
 - We will keep a daily attendance log of all persons on our jobsite.
 - To the extent practical, we are only allowing one trade or subcontractor at a time on the jobsite. They must maintain a minimum of six feet of separation for each member of that trade. If more than one trade or subcontractor must be on the jobsite to complete the job, then at a minimum, all persons are required to maintain social distancing.
 - If a worker on the jobsite tests positive for COVID-19 or goes home feeling ill, the Company will immediately disinfect those areas of the jobsite the sick individual may have come into contact with.
 - Any worker coming from another state must self-quarantine for 14 days before working on this site.
 - Again, if you have any questions, talk to our COVID-19 Site Supervisor
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